REGULAR MEETING

MINUTES

OCTOBER 28TH, 2020

​

A regular board meeting of the board of directors of the Towner County Public Health District was held thru zoom on October 28th, 2020 at 7:00pm.

​The following directors were present: Jessica Larson, Matt Oderman, David Lagin and Valerie Pederson. Absent was Troy Senger.

​Also present were Majusta Kleven, Joni Morlock and Lori Beck.

​David Lagein, president called the meeting to order.

​Matt Odermann made a motion to approve the agenda. Jessica Larson 2nd it. Motion Carried.

​Joni Morlock went over the financial report, We have received $17,000.00 from SOARS grant, $27,000.00 for COVID grant and we were awarded another $55,000.00 for COVID grant that was not part of the budget. We currently have $110,000.00 in our checking account.

​Minutes from the previous meeting were read. Jessica Larson made a motion to approve the minutes from the July 21st meeting and September 30th special meeting. Valerie Pederson 2nd it. Motion Carried.

​Review of the interim and assistant director operations were done. Majusta is training with Denice Hanson on immunizations. Trizetto information has been cleared. We will provide flu vaccine to any business that requested vaccines, we will need to reach out to the school. Majusta will work on getting billing up to date.

​We didn't renew Leigh Porter's contract. We will continue foot care in Towner County and suspend foot care in Ramsey and Benson County. They would like to purchase an Auto-Kleve and 20 sets of foot care utensils, it would cost around $2,000.00 for utensils. Matt Odermann made a motion to suspend foot care when the weekly positivity rate is over 5%. Jessica Larson 2nd it. Motion Carried.

​Facebook didn't fix the problem we had back in July, so a new Facebook account was created.

​Grant update, we have $50,000.00 for Tobacco to spend, not the right time to utilize it. We received 25% less from the SOARS grant then what we asked for, and we didn't get any for the Community Prevention Grant.

​Discussion was held on hiring of office manager to help with grants, books and office duties. Matt Odermann made a motion to advertise for full time office manager at a rate of $17.00 to $20.00 per hour. Jessica Larson 2nd it. Motion Carried.

​We need to look at new equipment in office for COVID-19 new wave. At the last mass testing, 47 people were tested, they will discontinue the mass testing and will do drive by testing every Friday morning. The armory will be used for the testing.

​We will continue collaboration with North Star school and mask wearing in the school and at practices.

​Discussion was held on hiring casual staff for static testing and contract tracing. We have $55,888.00 in budget. Contract tracing needs to be done locally.

​Majusta Kleven will not sign a contract but will go by employee contract.

​The next meeting will be held on February 17th, 2020 at 7:00pm.

​Matt Odermann made a motion to adjourn. Jessica Larson 2nd it. Motion Carried.

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David Lagein, President                                                                 Valerie Pederson, Secretary

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